



**Pacific Trans**  
Environmental Services, Inc.



**\*\*\*NEEDED\*\*\***

## **CUSTOMER TECHNICAL REPRESENTATIVE**

**WE ARE GROWING! WE HAVE BEEN AWARDED NEW LONG-TERM CONTRACTS!**

### **WHAT WE OFFER**

- We care about staff, family environment with professionalism and employee welfare focused
- Team Atmosphere and Streamlined Organization to be able to get things done
- Brand New Renovated Office
- Very Competitive Waste and Training
- Competitive Wages
- Medical, Dental and Vision insurance
- Life Insurance
- Matching 401k
- 10 paid holidays
- 15 days paid time off

### **WHO WE ARE**

Pacific Trans Environmental Services, Inc. (PTES) has been providing environmental services throughout the western United States for more than 40 years. We are one of the largest locally based, privately owned, environmental service providers in San Diego.

At PTES, we are best known throughout the areas we service for providing the best service achievable for our customers. We are looking for a team member that understands and lives our service philosophy to fill this pivotal role in our organization.

### **DESIRED SKILLS and QUALIFICATIONS WE ARE SEEKING**

- Must have 2 years experience in the Environmental Services / Hazardous Waste field
- Technical and regulatory knowledge of EPA, DTSC, RCRA, CCR Title 22, DOT requirements for the packaging, handling, transportation and treatment/disposal of hazardous waste
- Excellent communication and organizational skills
- Ability to work under pressure, multi-task and demonstrate a high level of attention to details
- Exercise problem solving skills and work independently without immediate supervision
- Current HAZWOPER and DOT Haz Mat certifications a plus, we will train if necessary
- Proficient in all MS Office programs and ability to learn new systems
- This is an inside office position, must be able to work at a desk for majority of the workday

### **CORE JOB DUTIES, include but are not limited to the following...**

- Provide technical, regulatory and administrative support to operations and sales groups
- Receive and assist incoming customer calls for sales and service
- Assist operations and sales in scheduling jobs and job walks and coordinating schedules for services
- Generate accurate, timely and complete work orders, manifests, BOLs, and all other related paperwork
- Maintain waste tracking and compliance software through data entry, scanning and back entry
- Generate accurate, timely and complete generator waste profiles at numerous TSDFs
- Ability to paper pack Lab Packs using SDS and analytical sample results a major plus
- Maintain compliance thru file, system and document organization

**WHERE TO APPLY**

*Pacific Trans Environmental Services, Inc.  
1452 N. Johnson Ave.  
El Cajon, CA 92020*

*Contact:  
619-441-1818  
careers@ptesinc.com*

*PTES is an equal opportunity employer*

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